



BYLAWS

October 23, 2011

MISSION STATEMENT

The mission of the Kansas State Association of Fire Chiefs is to provide the chief fire officers and managers of emergency services in Kansas with a forum to discuss issues and dispense information applicable to life safety and property conservation, and to provide education, services and representation to enhance the professionalism and capabilities of the fire service.

Revised & Adopted by the General Membership October 2011

Article 1

NAME

The name of this Organization shall be Kansas State Association of Fire Chiefs.

Article II

OBJECT

The object of this Organization shall be to bring together Chief Fire Officers of Kansas to promote and improve the fire service.

Article III

MEMBERS

Section 1

The membership of this Organization shall consist of Active Member, Associate Members, Life Time Members, Senior Members and Sustaining Members.

Section 2

Active Member: Any administrative officer, or company officer as determined by the Fire Chief, in any recognized fire department or fire brigade in the State of Kansas is eligible to be an active member in this Organization and shall be entitled to all the privileges of the Organization. An active member who becomes ineligible for active membership as a result of consolidation of his/her department or source of eligibility with another department or organization, shall be allowed to maintain his/her active membership as long as he/she remains in the department or organization resulting from such consolidation.

Section 3

Associate Member: Any person who is ineligible for active membership but who is interested in the objectives of this Organization except those of voting and holding office. This exception does not apply to a section representative who holds a seat on the executive board.

Section 4

Life Time Member: The Executive Board may approve individuals who have rendered outstanding service to the Organization as Life Time member. The membership shall be granted by a majority vote of the Executive Board. All past active members of this Organization who has retired as administrative officers for the fire service will retain Life Time membership. Life Time members shall be entitled to all the privileges of the Organization except those of voting and holding office.

Section 5

Senior Member: Any Retired and/or former Active Members who have served as Active members as defined in Section 2. Senior Members shall be entitled to all the privileges of the Organization including voting rights. Dues for Senior Members are set at 50% of Active Member Dues.

Section 6

Sustaining Member: Any business concern that is interested in the objective of the Organization may become a sustaining member and shall be entitled to all the privileges of the Organization except those of voting and holding office.

Section 7

Any changes in the amount of dues shall be approved by the membership at the annual membership meeting. The annual dues shall be due on the first day of January of each year. Dues paid by any new member after the first day of October of any year shall apply to the remainder of that year and the entire following year.

Section 8

All Life Time members shall be exempt from payment of dues.

Section 9

Sections: Subject to the approval of the KSAFC Executive Board, a group of members having specialized interests may form a section of the KSAFC. Sections may organize under their own constitution and by-laws providing that such constitution and by-laws shall be consistent with the general objectives and by-laws of the KSAFC. Sections shall select their own executive committees & determine dues to fund cost of operating proposed section. Sections shall have 1 representative on the KSAFC Executive Board. Sections shall operate within the structure of the Association and their by-laws shall be approved by the KSAFC Executive Board.

Article IV
OFFICERS

Section 1

The officers of the Organization shall be a President, Vice-President, District Representatives, Secretary-Treasurer, Immediate Past President and one representative from each section. These officers shall perform the duties prescribed by the bylaws and by the parliamentary authority adopted by the Organization. All officers, with the exception of the Secretary-Treasurer, shall be Active members of the organization. The Secretary-Treasurer may be either an Active or Life Time member or a paid-for-services non-member without voting rights in the Organization.

Section 2

At the annual conference held in odd-numbered years, the President and the Vice-President shall be elected by ballot to serve for two (2) years or until their successors are elected, and their term of office shall begin at the close of the annual conference at which they are elected.

Section 3

The Secretary-Treasurer shall be appointed by the Executive Board and shall serve at the discretion of the Board. The Executive Board shall set the annual compensation of the Secretary-Treasurer.

Section 4

The District Representative shall be elected by ballot at District caucuses held at the annual conference. District Representatives representing odd numbered districts shall be elected by ballot for a term of two (2) years on odd numbered years and even numbered districts shall be elected by ballot for a term of two (2) years in even numbered years. Their term of office shall begin at the close of the annual conference at which they are elected.

Section 5

The Districts shall be comprised of the following counties in that state of Kansas:

District 1: Cheyenne, Decatur, Gove, Logan, Rawlins, Sheridan, Sherman, Thomas and Wallace.

District 2: Barton, Ellis, Graham, Ness, Norton, Osborne, Phillips, Rooks, Rush, Russell, Smith and Trego.

District 3: Clay, Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Mitchell, Ottawa, Republic, Saline and Washington.

District 4: Atchison, Brown, Chase, Doniphan, Douglas, Franklin, Geary, Jackson, Jefferson, Johnson, Leavenworth, Lyon, Marshall, Miami, Morris, Nemaha, Osage, Pottawatomie, Riley, Shawnee, Wabaunsee and Wyandotte.

District 5: Barber, Clark, Comanche, Edwards, Ford, Gray, Hodgeman, Kiowa, Meade, Pawnee, Pratt and Stafford.

District 6: Butler, Cowley, Harper, Harvey, Kingman, Marion, McPherson, Reno, Rice, Sedgwick and Sumner.

District 7: Allen, Anderson, Bourbon, Chautauqua, Cherokee, Coffey, Crawford, Elk, Greenwood, Labette, Linn, Montgomery, Neosho, Wilson and Woodson.

District 8: Finney, Grant, Greeley, Hamilton, Haskell, Kearny, Lane, Morton, Scott, Seward, Stanton, Stevens and Wichita.

Section 6

No member shall hold more than one office at a time and no member shall be eligible to serve more than two consecutive terms in the same office with the exception of the District Representatives and the Secretary-Treasurer, who serves at the discretion of the Board.

Section 7

No member shall be eligible to serve as an officer of this organization while concurrently serving as an officer of any other statewide chief officers organization.

Section 8

In the event of a vacancy in the office of Vice-President, or District Representative, the Executive Board shall appoint a temporary replacement to perform the duties of the office until a replacement can be elected. Elections to fill vacancies shall be held at the next annual conference.

Section 9

A Nominating Committee of three (3) Active members shall be appointed by the Executive Board, who's duty it shall be to nominate candidates for each office.

Article V

MEETINGS

Section 1

The annual conference of the Organization shall be held in the month of October of each year, unless otherwise ordered by the Organization or the Executive Board.

Section 2

The location of the annual conference shall be determined by ballot at the annual conference; the location shall be selected two years in advance. (Takes effect in 1998)

Section 3

Voting at the annual conference shall be limited to those active members who are registered at the conference.

Section 4

Twenty (20) members of the Organization shall constitute a quorum.

Article VI

EXECUTIVE BOARD

Section 1

The officers of the Organization and the Immediate Past President shall constitute the Executive Board.

Section 2

The Executive Board shall have the general supervision of the affairs of the Organization between its meetings, make recommendation to the Organization and shall perform such other duties as are specified in the bylaws. The Board shall be subject to orders of the Organization and none of its acts shall conflict with the actions taken by the Organization.

Section 3

Meetings of the Board shall be held at the call of the President or shall be called upon written request of two members of the Board.

Section 4

Five (5) officers of the board shall constitute a quorum of an Executive Board meeting.

Article VII

COMMITTEES

Section 1

An Auditing Committee of three (3) members shall be appointed by the President, whose duty it shall be to audit the Treasurer's accounts at the close of the calendar year and to report at the next annual conference.

Section 2

A Program Committee consisting of the host Fire Chief or Chiefs, and/or District Representative, the Secretary-Treasurer and as many others as deemed necessary shall be appointed by the President, whose duty shall be to plan the program of the annual conference.

Section 3

A Bylaws Committee consisting of three (3) members shall be appointed by the President, whose duty it shall be to review and recommend to the membership any changes or revisions to the bylaws.

Section 4

A Membership Committee consisting of the Vice-President, who shall serve as chairman, the District Representatives, and as many others as deemed necessary shall be appointed by the President, whose duty it shall be to promote membership in the Organization.

Section 5

Such other committees, standing or special, shall be appointed by the President as the Organization or the Executive Board shall from time to time deem necessary to carry on the work of the Organization. The President shall be ex officio a member of all committees except the Nominating Committee.

Article VIII

PARLIAMENTARY AUTHORITY

The rules contained in the current edition of "Robert's Rules of Order Newly Revised: shall govern the Organization in all cases in which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Organization may adopt.

Article IX

AMENDMENT OF BYLAWS

These bylaws can be amended at any annual conference of the Organization by a two-thirds (2/3) vote, provided the amendment has been submitted in writing or electronic mail or association web site to the members at least thirty (30) days prior to the conference. The Secretary/Treasurer will notify all members of the posting of the bylaw changes on the Association's web site.